Pick Up/Drop-Off/Delivery Request Form

<table>
<thead>
<tr>
<th>Company</th>
<th>Site Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>PU/DO Address</td>
<td>Telephone #</td>
</tr>
<tr>
<td>City, State &amp; Zip</td>
<td>PO# (Required)</td>
</tr>
</tbody>
</table>

**TRANSPORTATION REQUIREMENTS (MUST BE COMPLETED)**

Are YOU delivering to CE Facility? ______ If NO, please complete the following below (A thru F)

- A. Available Loading Hours: ______ to ______
- B. Is there a loading dock? ______ Is this where the material is stored? ______ If not, Where? ______
- C. Do you need a truck with a lift gate to pick up material? ______ Is there a forklift available? ______
- D. Will the material need to be manually loaded onto the truck? ______ Note: manpower charges may apply.
- E. Are there any height and length restrictions at location? ______ Those restrictions are: ______
- F. Can a full size tractor-trailer fit into the loading dock area? ______

**WASTE INFORMATION PROFILES MUST BE COMPLETED AND APPROVED PRIOR TO ALL SHIPMENTS OR PICKUPS**

### LAMPS
Lamps should be packaged in original manufacturers’ boxes, CE boxes or CE fiber drums. All lamp containers should be filled to capacity.

- I have the following type(s) of lamps:
  - 4ft Lamps
  - U-tube Lamps
  - Circular Lamps
  - Other: ______

- The lamps are packaged in:
  - 4ft Boxes - # of boxes ______
  - 8ft Boxes - # of boxes ______
  - 4ft Fiber Drums (85) # of drums ______
  - 4ft Fiber Drums (185) # of drums ______
  - Pails. Size? ______ # of pails ______
  - Other ______ How Many? ______

- Are Lamps Palletized? ______ Total Pallets of Lamps above: ______

### BALLAST/CAPACITORS
Ballast/Capacitors should be packaged in a DOT approved poly pail, poly drum or steel drum.

- I have the following type(s) of Non-PCB ballast:
  - Non-PCB Ballast
  - Non-PCB Capacitors

- The Non-PCB ballast is packaged in:
  - Pails - How many? ______ What size? ______
  - Drums - How many? ______ What size? ______
  - Other - ______ How many? ______ What size? ______

- I have the following type(s) of PCB ballast:
  - PCB Ballast
  - PCB Capacitors**

- The PCB ballast is packaged in:
  - Pails - How many? ______ What size? ______
  - Drums - How many? ______ What size? ______
  - Other - ______ How many? ______ What size? ______

- Are Ballast Palletized? ______ Total Pallets of Ballast above: ______

### ELECTRONIC SCRAP
Electronic Scrap should be stretch-wrapped to a pallet or packaged in a Cubic Yard Box.

- I would like the electronic scrap processed as follows:
  - Hard Drive Shredding
  - Asset Tracking
  - Recovery and Recycling Service (most common)

- Is the material packaged? ______
- Is manpower/labor needed to package? ______

- The electronic scrap is packaged in:
  - Cubic Yard Boxes – How many? ______
  - Pallets – How Many? ______
  - Other - ______ How many? ______

- Are Electronics Palletized? ______ Total Pallets of Electronic Scrap above: ______
**BATTERIES**

Batteries should be packaged in a DOT approved poly pail, poly drum or a lined steel drum.

**DO NOT MIX BATTERIES OF DIFFERENT TYPES IN THE SAME CONTAINERS, ALL MUST BE SEPERATED**

<table>
<thead>
<tr>
<th>I have the following type(s) of batteries:</th>
<th>Category 1</th>
<th>I have the following type(s) of batteries:</th>
<th>Category 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Wet Cell Lead Acid</td>
<td></td>
<td>[ ] Alkaline (Dry)</td>
<td></td>
</tr>
<tr>
<td>[ ] Dry Cell (Sealed) Lead Acid / VRLA / SLAB</td>
<td></td>
<td>[ ] Nickel-Cadmium (NiCd) (Dry)</td>
<td></td>
</tr>
<tr>
<td>[ ] Absolytes</td>
<td></td>
<td>[ ] Nickel-Cadmium (NiCd) (Wet)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>[ ] Nickel Metal Hydride (NiMH)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>[ ] Zinc Carbon (Non-Hg)/</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Terminals must be taped on all types of lead acid batteries.**

The batteries are packaged in:

- In Pails - How many? _____ What size? _____.
- On Pallets - How many? _____.
- Other- _____ . How many? _____ What size? _____.

<table>
<thead>
<tr>
<th>I have the following type(s) of batteries:</th>
<th>Category 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Alkaline (Wet)</td>
<td></td>
</tr>
<tr>
<td>[ ] Nickel Iron</td>
<td></td>
</tr>
<tr>
<td>[ ] Nickel-Cadmium (NiCd) (Wet)</td>
<td></td>
</tr>
<tr>
<td>[ ] Zinc Air</td>
<td></td>
</tr>
</tbody>
</table>

The batteries are packaged in:

- In Pails - How many? _____ What size? _____.
- In Drums - How many? _____ What size? _____.
- Other- _____ . How many? _____ What size? _____.

<table>
<thead>
<tr>
<th>I have the following type(s) of batteries:</th>
<th>Category 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Zinc Carbon (w/Hg)</td>
<td></td>
</tr>
<tr>
<td>[ ] Silver Oxide (w/Hg)</td>
<td></td>
</tr>
<tr>
<td>[ ] ATON</td>
<td></td>
</tr>
</tbody>
</table>

The batteries are packaged in:

- In Pails - How many? _____ What size? _____.
- Other- _____ . How many? _____ What size? _____.

<table>
<thead>
<tr>
<th>I have the following type(s) of batteries:</th>
<th>Category 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Lithium Metal</td>
<td></td>
</tr>
<tr>
<td>[ ] Li-Ion/Li-Polymer</td>
<td></td>
</tr>
<tr>
<td>[ ] Li-Thionyl Chloride/Li-Co</td>
<td></td>
</tr>
<tr>
<td>[ ] Sodium/NaNiCl</td>
<td></td>
</tr>
</tbody>
</table>

Lithium batteries must have the terminals taped. Do not mix Lithium Metal with Lithium Ion in the same pail.

The batteries are packaged in:

- Pails - How many? _____ What size? _____.
- Other- _____ . How many? _____ What size? _____.

Are Batteries Palletized? _____

Total Pallets of All Batteries above: ______

**MERCURY CONTAINING MATERIAL**

Mercury Containing Devices should be packaged in a DOT approved poly pail, poly drum or a lined steel drum.

I have the following mercury containing material to be picked up: ______

The material is packaged in: ______

**OTHER MATERIALS**

I have the following mercury containing material to be picked up: ______

The material is packaged in: ______

**DO YOU NEED CONTAINERS???

Total Amount of Containers Needed (Replacement Drums and/or Additional Ones Driver Needs to Bring for Packaging)**

<table>
<thead>
<tr>
<th>Container Type</th>
<th>Quantity</th>
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<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>4ft Fiber Drum (85 count)</td>
<td>_____</td>
<td>1- Gallon Pail</td>
<td>_____</td>
</tr>
<tr>
<td>4ft Fiber Drum (185 count)</td>
<td>_____</td>
<td>5- Gallon Pail</td>
<td>_____</td>
</tr>
<tr>
<td>Gaylord Boxes/Skids (4x4x3)</td>
<td>_____</td>
<td>4ft Boxes</td>
<td>_____</td>
</tr>
<tr>
<td>55 Gallon Steel Drum</td>
<td>_____</td>
<td>8ft Boxes</td>
<td>_____</td>
</tr>
</tbody>
</table>